

Work placement presentation

No stress !!

The aim of this exercise is to give you an opportunity to use your **English** in a situation as natural as possible, to show that you can **communicate, simply but clearly in English**. It is a difficult exercise for some of you and we, the jury, will try to help you do as well as possible.

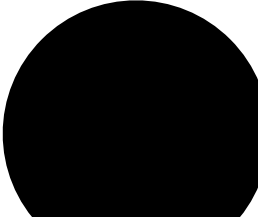
Communicating.

Your voice, obviously, is important, but think about these other points as well:

- eye contact - look at the person who is speaking to you, and look at all the members of the jury as you speak.
- body language - you should appear relaxed and friendly ☺ A little smile goes a long way, and nobody wants to listen to someone who looks uninterested.
- visual supports - if it is not too complicated you can re-use your supports from your French presentation to answer a question in English.

Here are some examples of questions that the jury could ask you when you present your work placement report.
Make sure you can answer them.

Easy questions

1. Where is your company located?
 2. How many people work there?
 3. What does the company manufacture?
 4. What service did you work in?
 5. What was your mission?
 6. Was your work placement interesting? Why/why not?
 7. What did you learn during your placement?
 8. Can you describe a typical day?
 9. How long was the journey?
 10. What are your plans for next year?
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A bit more difficult questions

1. Was this your first work experience?
2. What was your project? Did you help define it?
3. Did you like it? How was it (easy/ difficult...)?
4. Have you completed your project? Are you happy with it?
5. Which lessons helped you the most in your placement?
6. Did you have any technical difficulties in your work?
7. What are the advantages/disadvantages of working alone/in a team?
Would you like to work for this company?
8. What was the most useful thing you learnt from your placement?
- 9.10. Can you describe a typical day in your company?

Questions that require longer answers.

- 1.How did you find this work placement (letter/ relations...)?
- 2.Can you tell us briefly about the company?
- 3.What was your role in the company?
- 4.What did your placement involve?
- 5.What skills did you have to use to carry out this placement?
- 6.What was the most interesting/difficult thing about this placement?
- 7.What are some of the difficulties of starting work in a company?
- 8.What did you enjoy most about your placement?
- 9.Now that you have your diploma, what are your plans in the short/long term?
- 10.Is there anything you would like to say to us?

Vocabulary, tips ...

If someone asks you a question that you don't understand, you must react, and in English. There are several solutions

- ask them to repeat the question
- ask them to reformulate the question
- ask them to explain a precise word
- reformulate the question yourself
- guess what they said!!

- Umm, could you say that again slowly please?
- Sorry, I didn't quite understand. Can you help me?
- What does "the journey" mean?
- Are you asking me.....
- Do you mean.....

Likewise, if you want to say something interesting but don't know all the words:

- I don't know the English for.....
- The word is..... in French
- It's like.....
- Sorry, my English isn't too good!!

Lastly, don't forget to thank your jury for their time
(and patience!!)

- Thank you all for your time, and patience
- I would just like to thank..... my tutor
- Before I go I would like to say.....

Practice these questions and no stress !

The jury will be friendly about this part ;-)